



# Schedule

U.S. GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE

## Authorized Federal Supply Schedule Price List

**CONTRACTOR:**

**JAT CONSULTING SERVICES, INC.**

1301 SHILOH ROAD NW, SUITE 1430

KENNESAW, GA 301447165

Contract Number: GS23F0084X

Schedule Title : **Financial and Business Solutions (FABS)**

Product Service Code : **R704**

DUNS# : **877125484**

Contract Period : **June 8, 2011 - June 7, 2016**

Business Size : **Small**

Contract Administrator : **JO ANN TUTTLE**

Phone Number : **770-975-7359**

Fax Number : **770-975-1195**

Web Site : <http://www.jatconsulting.net>

Online access to contract ordering information, terms and conditions, up-to-date pricing,  
and the option to create an electronic delivery order are available through  
GSA Advantage!, a menu-driven database system.  
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit  
<http://www.gsa.gov/portal/content/197989>

**CONTRACTOR:**  
**JAT CONSULTING SERVICES, INC.**  
 1301 SHILOH ROAD NW, SUITE 1430  
 KENNESAW, GA 301447165

Schedule Title : **Financial and Business Solutions (FABS)**  
 Product Service Code : **R704**  
 DUNS# : **877125484**  
 Contract Period : **June 8, 2011 - June 7, 2016**  
 Business Size : **Small**

## Awarded service information listed by Special Item Numbers (SINS):

### SIN:520 11 - Accounting

#### Professional Services

##### Accounting Clerk

Responsible for various clerical duties, routine project initiatives, bank reconciliations, daily project scheduling, posting in the accounting system, correspondence and coordination of special projects.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$85.7800
06/08/2013 – 06/07/2014:	\$87.6600
06/08/2014 – 06/07/2015:	\$89.5900
06/08/2015 – 06/07/2016:	\$91.5600

##### Contract Specialist

Responsible for facilitating preparation, distribution and maintenance of contract documents required for a major capital infrastructure program. Prepare and approve RFQ's, RFP's subcontract agreements, including but not limited to Scope of Services, General Conditions, Special Conditions, Appendices, and Exhibits. Manage and control all risk factors that may impact the timely bidding, awarding and execution of a contract for a project. Also responsible for the coordination of contract closeout documents.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$102.2800
06/08/2013 – 06/07/2014:	\$104.5300
06/08/2014 – 06/07/2015:	\$106.8200
06/08/2015 – 06/07/2016:	\$109.1700

##### Invoice Administrator

Project Accounting and administration of design and construction contracts including review of invoices for accuracy and ensures contract requirements are met. Monitors and ensures intermediate established invoice processing times are achieved by the Project Manager, Administrative Manager and Program Manager and tracking of payment process until payment is issued. Validates and Reconciles in financial system purchase order line balances.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$83.7100
06/08/2013 – 06/07/2014:	\$85.5500
06/08/2014 – 06/07/2015:	\$87.4300
06/08/2015 – 06/07/2016:	\$89.3500

##### Invoice Compliance Manager

Responsibilities of the management of program invoices and Work Authorizations/Task Orders and the compliance with contract requirements and are processed within required timeframes. Directly oversees all functions performed by the Invoice Compliance Group, which includes Contract Cost Administration. Ability to standardize and develop the processes and procedures for internal control. Conducts executive, management and operational level training for all consultants and contractors submitting program invoices. Coordinates and modifies functional operations to ensure com-

pliance with and support of all client requirements. Preparation of the weekly and monthly management reports for financial controls and reporting. Acts as liaison with client and their service providers for resolution of issues.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$112.5700
06/08/2013 – 06/07/2014:	\$115.0400
06/08/2014 – 06/07/2015:	\$117.5800
06/08/2015 – 06/07/2016:	\$120.1600

### Junior Staff Accountant 1

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$65.5900
06/08/2013 – 06/07/2014:	\$67.0400
06/08/2014 – 06/07/2015:	\$68.5100
06/08/2015 – 06/07/2016:	\$70.0200

### Junior Staff Accountant 2

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$85.7800
06/08/2013 – 06/07/2014:	\$87.6600
06/08/2014 – 06/07/2015:	\$89.5900
06/08/2015 – 06/07/2016:	\$91.5600

### Junior Staff Accountant 3

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$100.9100
06/08/2013 – 06/07/2014:	\$103.1300
06/08/2014 – 06/07/2015:	\$105.4000
06/08/2015 – 06/07/2016:	\$107.7200

### Manager of Administrative Services

Responsible for the overall management of the following efforts in an organization, company, or project: purchasing, forecasting, capital program, budgeting, risk management, policy implementation, office functions, human resource functions, and customer services. Highly proficient in the development of management systems that provide the necessary ingredients for business success.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$59.6800
06/08/2013 – 06/07/2014:	\$60.9900
06/08/2014 – 06/07/2015:	\$62.3300
06/08/2015 – 06/07/2016:	\$63.7100

### Principal 1

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$146.3200
06/08/2013 – 06/07/2014:	\$149.5400
06/08/2014 – 06/07/2015:	\$152.7300
06/08/2015 – 06/07/2016:	\$156.2000

## Principal 2

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$176.6000
06/08/2013 – 06/07/2014:	\$180.4800
06/08/2014 – 06/07/2015:	\$184.4500
06/08/2015 – 06/07/2016:	\$188.5100

## Principal 3

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$186.6900
06/08/2013 – 06/07/2014:	\$190.8000
06/08/2014 – 06/07/2015:	\$194.9900
06/08/2015 – 06/07/2016:	\$199.2800

## Principal 4

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$201.8300
06/08/2013 – 06/07/2014:	\$206.2700
06/08/2014 – 06/07/2015:	\$210.8000
06/08/2015 – 06/07/2016:	\$215.4400

## Project Change Manager

Responsible for review/tracking of all Change Order Requests (CORS) and Notice of Change Requests (NCRS) that appropriate funding from allowances within Component Guaranteed Maximum Pricing for unforeseen conditions. Facilitates weekly construction site observation to validate

scope and work for CORS. Creates updates and disseminates detailed weekly reports to project team. Validates project budgets, commitments, and expenditures/costs by work breakdown structure and contract. Assists with quarterly budget updates in client accounting system. Reviews consultant and contractor monthly pay requests. Preparation of task orders/closeout forms and supporting documentation for executive committee approval.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$106.5400
06/08/2013 – 06/07/2014:	\$108.8900
06/08/2014 – 06/07/2015:	\$111.2800
06/08/2015 – 06/07/2016:	\$113.7300

### Senior Project Accountant / Financial Analyst

Responsibilities include maintaining all project financial documentation, including correspondence and submittals in accordance with government contract requirements. Monitor and analyze project schedules and advise team members of upcoming project requirements in a manner to ensure timely delivery of contract deliverables on time and within budget. Work with Project Scheduler to provide status updates. Monitors project milestone payment schedule and development of project invoices to include subconsultants and other reimbursables. Responsible for project closeouts.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$151.3700
06/08/2013 – 06/07/2014:	\$154.7000
06/08/2014 – 06/07/2015:	\$158.1000
06/08/2015 – 06/07/2016:	\$161.5800

### Senior Staff Accountant 1

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$100.9100
06/08/2013 – 06/07/2014:	\$103.1300
06/08/2014 – 06/07/2015:	\$105.4000
06/08/2015 – 06/07/2016:	\$107.7200

### Senior Staff Accountant 2

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$126.1400
06/08/2013 – 06/07/2014:	\$128.9200
06/08/2014 – 06/07/2015:	\$131.7500
06/08/2015 – 06/07/2016:	\$134.6500

### Senior Staff Accountant 3

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$141.2800

<b>06/08/2013 – 06/07/2014:</b>	\$144.3900
<b>06/08/2014 – 06/07/2015:</b>	\$147.5600
<b>06/08/2015 – 06/07/2016:</b>	\$150.8100

### Senior Staff Accountant 4 (CPA)

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$156.4100
<b>06/08/2013 – 06/07/2014:</b>	\$159.8600
<b>06/08/2014 – 06/07/2015:</b>	\$163.3700
<b>06/08/2015 – 06/07/2016:</b>	\$166.9700

### Staff Accountant

Responsible for accounts receivable, accounts payable, payroll, budgets, fund accounting, general ledger maintenance and revenue collections. Must be adept at applying comprehensive knowledge to improving accounting practices and internal controls.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$75.6800
<b>06/08/2013 – 06/07/2014:</b>	\$77.3500
<b>06/08/2014 – 06/07/2015:</b>	\$79.0500
<b>06/08/2015 – 06/07/2016:</b>	\$80.7900

## SIN:520 13 - Complementary Financial Management Services

### Accounting Clerk

Responsible for various clerical duties, routine project initiatives, bank reconciliations, daily project scheduling, posting in the accounting system, correspondence and coordination of special projects.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$85.7800
<b>06/08/2013 – 06/07/2014:</b>	\$87.6600
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### Contract Specialist

Responsible for facilitating preparation, distribution and maintenance of contract documents required for a major capital infrastructure program. Prepare and approve RFQ's, RFP's subcontract agreements, including but not limited to Scope of Services, General Conditions, Special Conditions, Appendices, and Exhibits. Manage and control all risk factors that may impact the timely bidding, awarding and execution of a contract for a project. Also responsible for the coordination of contract closeout documents.

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### Invoice Administrator

Project Accounting and administration of design and construction contracts including review of invoices for accuracy and ensures contract requirements are met. Monitors and ensures intermediate established invoice processing times are achieved by the Project Manager, Administrative Manager and Program Manager and tracking of payment process until payment is issued. Validates and Reconciles in financial system purchase order line balances.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$83.7100
06/08/2013 – 06/07/2014:	\$85.5500
06/08/2014 – 06/07/2015:	\$87.4300
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### Invoice Compliance Manager

Responsibilities of the management of program invoices and Work Authorizations/Task Orders and the compliance with contract requirements and are processed within required timeframes. Directly oversees all functions performed by the Invoice Compliance Group, which includes Contract Cost Administration. Ability to standardize and develop the processes and procedures for internal control. Conducts executive, management and operational level training for all consultants and contractors submitting program invoices. Coordinates and modifies functional operations to ensure compliance with and support of all client requirements. Preparation of the weekly and monthly management reports for financial controls and reporting. Acts as liaison with client and their service providers for resolution of issues.

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### Junior Staff Accountant 1

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06/08/2014 – 06/07/2015:	\$68.5100
06/08/2015 – 06/07/2016:	\$70.0200

### Junior Staff Accountant 2

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$85.7800
06/08/2013 – 06/07/2014:	\$87.6600
06/08/2014 – 06/07/2015:	\$89.5900
06/08/2015 – 06/07/2016:	\$91.5600

### Junior Staff Accountant 3

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$100.9100

<b>06/08/2013 – 06/07/2014:</b>	\$103.1300
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### Manager of Administrative Services

Responsible for the overall management of the following efforts in an organization, company, or project: purchasing, forecasting, capital program, budgeting, risk management, policy implementation, office functions, human resource functions, and customer services. Highly proficient in the development of management systems that provide the necessary ingredients for business success.

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<b>06/08/2015 – 06/07/2016:</b>	\$63.7100

### Principal 1

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

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<b>06/08/2014 – 06/07/2015:</b>	\$152.7300
<b>06/08/2015 – 06/07/2016:</b>	\$156.2000

### Principal 2

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

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<b>06/08/2014 – 06/07/2015:</b>	\$184.4500
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### Principal 3

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

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<b>06/08/2012 – 06/07/2013:</b>	\$186.6900
<b>06/08/2013 – 06/07/2014:</b>	\$190.8000
<b>06/08/2014 – 06/07/2015:</b>	\$194.9900
<b>06/08/2015 – 06/07/2016:</b>	\$199.2800



## Principal 4

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

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## Project Change Manager

Responsible for review/tracking of all Change Order Requests (CORS) and Notice of Change Requests (NCRS) that appropriate funding from allowances within Component Guaranteed Maximum Pricing for unforeseen conditions. Facilitates weekly construction site observation to validate scope and work for CORS. Creates updates and disseminates detailed weekly reports to project team. Validates project budgets, commitments, and expenditures/costs by work breakdown structure and contract. Assists with quarterly budget updates in client accounting system. Reviews consultant and contractor monthly pay requests. Preparation of task orders/closeout forms and supporting documentation for executive committee approval.

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## Senior Project Accountant / Financial Analyst

Responsibilities include maintaining all project financial documentation, including correspondence and submittals in accordance with government contract requirements. Monitor and analyze project schedules and advise team members of upcoming project requirements in a manner to ensure timely delivery of contract deliverables on time and within budget. Work with Project Scheduler to provide status updates. Monitors project milestone payment schedule and development of project invoices to include subconsultants and other reimbursables. Responsible for project closeouts.

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## Senior Staff Accountant 1

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

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**Senior Staff Accountant 2**

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**Senior Staff Accountant 3**

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**Senior Staff Accountant 4 (CPA)**

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**SIN:520 21 - Program Management Services****Accounting Clerk**

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### Contract Specialist

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### Invoice Administrator

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### Invoice Compliance Manager

Responsibilities of the management of program invoices and Work Authorizations/Task Orders and the compliance with contract requirements and are processed within required timeframes. Directly oversees all functions performed by the Invoice Compliance Group, which includes Contract Cost Administration. Ability to standardize and develop the processes and procedures for internal control. Conducts executive, management and operational level training for all consultants and contractors submitting program invoices. Coordinates and modifies functional operations to ensure compliance with and support of all client requirements. Preparation of the weekly and monthly management reports for financial controls and reporting. Acts as liaison with client and their service providers for resolution of issues.

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### Junior Staff Accountant 1

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### Junior Staff Accountant 2

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

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06/08/2012 – 06/07/2013:	\$85.7800
06/08/2013 – 06/07/2014:	\$87.6600
06/08/2014 – 06/07/2015:	\$89.5900
06/08/2015 – 06/07/2016:	\$91.5600

### Junior Staff Accountant 3

Responsible for reimbursement process, including maintenance of budget tracking database and deposits to appropriate fund lines. Also responsible for reconciliation of various job costs, account variances and preparation of monthly invoices.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$100.9100
06/08/2013 – 06/07/2014:	\$103.1300
06/08/2014 – 06/07/2015:	\$105.4000
06/08/2015 – 06/07/2016:	\$107.7200

### Manager of Administrative Services

Responsible for the overall management of the following efforts in an organization, company, or project: purchasing, forecasting, capital program, budgeting, risk management, policy implementation, office functions, human resource functions, and customer services. Highly proficient in the development of management systems that provide the necessary ingredients for business success.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$59.6800
06/08/2013 – 06/07/2014:	\$60.9900
06/08/2014 – 06/07/2015:	\$62.3300
06/08/2015 – 06/07/2016:	\$63.7100

### Principal 1

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$146.3200
06/08/2013 – 06/07/2014:	\$149.5400
06/08/2014 – 06/07/2015:	\$152.7300
06/08/2015 – 06/07/2016:	\$156.2000

### Principal 2

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

Unit of Issue:	Per Hour
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<b>06/08/2012 – 06/07/2013:</b>	\$176.6000
<b>06/08/2013 – 06/07/2014:</b>	\$180.4800
<b>06/08/2014 – 06/07/2015:</b>	\$184.4500
<b>06/08/2015 – 06/07/2016:</b>	\$188.5100

### Principal 3

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$186.6900
<b>06/08/2013 – 06/07/2014:</b>	\$190.8000
<b>06/08/2014 – 06/07/2015:</b>	\$194.9900
<b>06/08/2015 – 06/07/2016:</b>	\$199.2800

### Principal 4

Duties include management and process administration in the corporate environment. Must possess wide-ranging technical expertise in contract management, public involvement, accounting, financial analysis and grant and project administration working extensively with architectural and engineering firms and in the transportation industry. Ability to approach projects with dedication to smooth, cost effective procedures and processes with the skills to analyze the client's needs and project requirements.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$201.8300
<b>06/08/2013 – 06/07/2014:</b>	\$206.2700
<b>06/08/2014 – 06/07/2015:</b>	\$210.8000
<b>06/08/2015 – 06/07/2016:</b>	\$215.4400

### Project Change Manager

Responsible for review/tracking of all Change Order Requests (CORS) and Notice of Change Requests (NCRS) that appropriate funding from allowances within Component Guaranteed Maximum Pricing for unforeseen conditions. Facilitates weekly construction site observation to validate scope and work for CORS. Creates updates and disseminates detailed weekly reports to project team. Validates project budgets, commitments, and expenditures/costs by work breakdown structure and contract. Assists with quarterly budget updates in client accounting system. Reviews consultant and contractor monthly pay requests. Preparation of task orders/closeout forms and supporting documentation for executive committee approval.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$106.5400
<b>06/08/2013 – 06/07/2014:</b>	\$108.8900
<b>06/08/2014 – 06/07/2015:</b>	\$111.2800
<b>06/08/2015 – 06/07/2016:</b>	\$113.7300

### Senior Project Accountant / Financial Analyst

Responsibilities include maintaining all project financial documentation, including correspondence and submittals in accordance with government contract requirements. Monitor and analyze project schedules and advise team members of upcoming project requirements in a manner to ensure timely delivery of contract deliverables on time and within budget. Work with Project Scheduler to provide status updates. Monitors project milestone payment schedule and development of project invoices to include subconsultants and other reimbursables. Responsible for project closeouts.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$151.3700

<b>06/08/2013 – 06/07/2014:</b>	\$154.7000
<b>06/08/2014 – 06/07/2015:</b>	\$158.1000
<b>06/08/2015 – 06/07/2016:</b>	\$161.5800

### Senior Staff Accountant 1

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$100.9100
<b>06/08/2013 – 06/07/2014:</b>	\$103.1300
<b>06/08/2014 – 06/07/2015:</b>	\$105.4000
<b>06/08/2015 – 06/07/2016:</b>	\$107.7200

### Senior Staff Accountant 2

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$126.1400
<b>06/08/2013 – 06/07/2014:</b>	\$128.9200
<b>06/08/2014 – 06/07/2015:</b>	\$131.7500
<b>06/08/2015 – 06/07/2016:</b>	\$134.6500

### Senior Staff Accountant 3

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$141.2800
<b>06/08/2013 – 06/07/2014:</b>	\$144.3900
<b>06/08/2014 – 06/07/2015:</b>	\$147.5600
<b>06/08/2015 – 06/07/2016:</b>	\$150.8100

### Senior Staff Accountant 4 (CPA)

Requirements include general ledger management, financial analysis, budget planning and financial statement auditing. Responsible for design, and management of new and improved financial applications, with special emphasis on job costing and FAR regulations. Analyze monthly and quarterly project profit reviews, monthly contract billing and revenue recognition. Supervise audit work with internal and external auditors.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>06/08/2012 – 06/07/2013:</b>	\$156.4100
<b>06/08/2013 – 06/07/2014:</b>	\$159.8600
<b>06/08/2014 – 06/07/2015:</b>	\$163.3700
<b>06/08/2015 – 06/07/2016:</b>	\$166.9700

### Staff Accountant

Responsible for accounts receivable, accounts payable, payroll, budgets, fund accounting, general ledger maintenance and revenue collections. Must be adept at applying comprehensive knowledge to improving accounting practices and internal controls.

Unit of Issue:	Per Hour
06/08/2012 – 06/07/2013:	\$75.6800
06/08/2013 – 06/07/2014:	\$77.3500
06/08/2014 – 06/07/2015:	\$79.0500
06/08/2015 – 06/07/2016:	\$80.7900

## Terms and Conditions:

### 1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

SIN	Description
520 11	Accounting
520 13	Complementary Financial Management Services
520 21	Program Management Services

### 2. Maximum order per SIN:

SIN	Maximum Order
520 21	\$100,000.00
520 13	\$100,000.00
520 11	\$100,000.00

### 3. Minimum order:

\$100.00

### 4. Geographic Coverage:

48 States,DC

### 5. Point(s) of production (city, county, and State or foreign country):

1301 Shiloh Road,Suite 1430Kennesaw, Georgia 30144

### 6. Quantity Discounts:

### 7. Prompt payment terms:

0%-0 0%-0 NET 10

### 8. Government purchase cards accepted above the micro-purchase threshold:

No

### 9. Government purchase cards are accepted at or below the micro-purchase threshold:

No

### 10. Foreign Items:

N/A

### 11. Time of Delivery:

30 Days From date of award to date of completion (services only)

### 12. Expedited Delivery:

N/a

### 13. Overnight and 2-Day Delivery:

N/A



**14. Urgent requirements:**

N/A

**15. F.O.B. points:**

Alaska : D - Destination  
Continental US : D - Destination  
Hawaii : D - Destination  
Puerto Rico : D - Destination

**16. Ordering Addresses:**

<b>1</b>	JAT Consulting Services Jo Ann Tuttle 1301 Shiloh Road Suite 1430 Acworth, Georgia 30144 USA Ph:770/975-7359 Fax:770/975-1195 joanntuttle@jatconsulting.net
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**17. Ordering Procedures:**

N/A

**18. Payment Addresses:**

<b>1</b>	JAT Consulting Services Jo Ann Tuttle 1301 Shiloh Road Suite 1430 Kennesaw, Georgia, 30144 USA Ph:770/975-7359 Fax:770/975-1195 joanntuttle@jatconsulting.net
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**19. Warranty Provision:**

N/A

**20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**

N/A

**21. Terms and conditions of repair parts:**

N/A

**22. Terms and conditions for any other services:**

N/A

**23. Terms and conditions of rental, maintenance, and repair:**

N/a

**24. Terms and conditions of installation:**

N/A

**25. List of service and distribution points:**

N/A

**26. List of participating dealers:**

N/A

**27. Preventative maintenance:**

N/A

**28. Special attributes such as environmental attributes:**

N/A

**29. Section 508 compliance information:**

N/A

**30. Data Universal Number System (DUNS) number:**

877125484